
Kennewick Public Facilities District

Regular Meeting

January 24, 2008

Minutes

5:00 p.m.

CALL TO ORDER

President, Dean Strawn called the meeting to order at 5:00 pm.

ROLL CALL

Ex Officio Clerk Roni Gierke called the roll.

Present: President, Dean Strawn; Treasurer, Ed Allen; Secretary, Barbara Johnson; Board Member, John Givens; Board Member, Calvin Dudney

Also Present: Jeff Kossow, Executive Director; Peter Hoag, Business Manager; Roni Gierke, Executive Assistant; Kim Shugart, Tri-Cities Visitor and Convention Bureau; Jude Strode, Marketing Coordinator; Russ Burtner, City of Kennewick; Shelley Ellis, Operations Manager; Adam Dyes, Three Rivers Convention Center; Rob Gierke, Toyota Arena; Paul Robinson, Centerplate

Adam Dyes led in the Pledge of Allegiance.

APPROVAL OF AGENDA

Ed Allen moved to approve the agenda, Calvin Dudney seconded the motion. The motion carried unanimously.

ELECTION OF OFFICERS

Calvin Dudney moved, seconded by Barbara Johnson to temporarily suspend the Rules of Procedure regarding election of officers, and to re-elect the current officers (Dean Strawn, President; Ed Allen, Treasurer; Barbara Johnson, Secretary) to another term of office, by acclamation.

Discussion incurred.

The motion carried unanimously.

CONSENT AGENDA

All matters listed within the Consent Agenda have been distributed to each Board Member of the Public Facilities District for reading and study, are considered to be routine, and will be enacted by one motion of the Board with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.

1) Consent Agenda

- a) Minutes of December 19, 2007 Board Meeting
- b) Claims Roster dated December 2007 for \$49,513.59 (TRCC)
Warrants: 5803-5866

- c) Claims Roster dated December 2007 for \$179,168.76 (TC)
Warrants: 6008-6079 Voids: 6024
- d) Claims Roster dated December 2007 for \$184,145.24 (Box Office)
Warrants: 5067-5078
Total payroll paid out: \$102,561.15

John Givens moved to approve the Consent Agenda. Ed Allen seconded.

Motion Carried

Dean Strawn informed council that all checks are accounted for.

VISITORS

Jeff Kossow introduced Paul Robinson, the new General Manager for Centerplate. Paul gave council a little background information. Jeff Kossow went on to introduce Rob Gierke the new Toyota Arena Manager, and inform the board that Brian Butler will be replacing Rob in the Three Rivers Convention Center.

NEW BUSINESS

a) Financial Report

Peter Hoag passed out a preliminary draft of the year end financial statements, for both the Three Rivers Convention Center and the Toyota Center and Arena.
Discussion incurred.

b) Attendance/Marketing Report

Adam Dyes reported that 80% of this years holiday parties have rebooked for next year. Adam and Heather attended the wedding show at the TRAC. They will also be attending the Hispanic Business Expo at the TRAC. Adam will be going to the Sales Blitz with the TCVCB.

c) Executive Director Report

Jeff Kossow informed the board of the Jeff Dunham show on November 14th, and the Newsboys show, and Superchick will be performing in the Toyota Arena. Jeff has been talking to the Christian Congregation of Jehovah's Witnesses about rate increases.

d) TCVCB Report

Kim Shugart reported that the TCVCB issued 7 leads. The TPA came in \$100K above budget. TCVCB has a customer event coming up in Olympia on March 13 and 14. The Cascadia Conference will be in Redmond OR., this year. Approx. 115 meeting planners will attend that event also. TCVCB will continue to subsidize the Christian Congregation of Jehovah's Witnesses, but it needs to be reviewed.

e) VenuWorks Variable Fees & Commissions

John Givens moved to table the discussion for this meeting, and move the VenuWorks variable fee discussion to the next regular meeting. Seconded by Ed Allen. Motion carried.

ARTS COMMITTEE REPORT

Jeff Kossow reported that he, John Givens, and Barbara Johnson had the opportunity to meet with Rick Fesser. Rick is the artist who made a request to have his art work displayed at the Three Rivers Convention Center. The committee viewed the two paintings, *Kennewick Man* and *Kennewick Man and Women*. Jeff passed out photos of the paintings.

John Givens explained that the artist feels that these two pieces are depicted of our area.

John Givens moved that this board allow these two pieces to be displayed, without cost, in our facility for a period of six months. Barbara Johnson seconded.

Discussion incurred.

Motion carried.

REGIONAL OVERSIGHT COMMITTEE REPORT

Calvin Dudney informed council that the regional oversight committee met on January 17th. Phase two is now in full force with all the PFDs and Cities. Phase two will explore mechanisms of funding of public facilities buildings in the future. There has been no action as far as any particular facility at this time. CBC did not rank high enough for capitol funding for their project.

John Givens mentioned that the Community Round Table has asked the Oversight Committee to become a part of the Community Round Table.

BOARD COMMENTS/DISCUSSION

John Givens commends staff on a job well done. Barbara Johnson agreed.

Calvin Dudney commented that the staffs answers regarding the shortfalls of the financials, with changes made to correct them in the future. Dean Strawn agreed with Calvin.

ADJOURNMENT/RECESS

Meeting adjourned 7:20 p.m.

The KPF Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.

Roni Gierke, Ex Officio Clerk
Approved by the Board of Directors